Dear KKR families,

By now you would have noticed our new sparkly new aluminum front door and the updated keypad system. We faced a couple of installation problems at the beginning but we're back on track and ready to log in family details to ensure only parents and "authorised pick up nominees" on your child's enrolment form, can only have access during service hours.

What now-?

1. All key tags can now come back to the office. Don't forget to also ask all family members who hold tags to give them to you. Put them in an envelope with your child's full name on the front and hand into the office staff next time you are in. We will mark these off on your child's enrolment record and will be included in the full bond refund, when your child ends their enrolment with us. It is vital you put your child's name on the front of the envelope when returning key tags.
2. Please select your own preferred 6-digit PIN number and email this to us. You will also need to ask all "parent 2" and "authorised pick up nominees" on your child's enrolment form, to nominate a six digit PIN number. These details are to be emailed to us at: rowville@koolkidzchildcare.com.au

e.g.

Child – Holly Dawson

Parent 1 – Kathy Dawson PIN - 123456

Parent 2 – Brett Dawson PIN - 654321

Authroised pick up 1 – Fran White PIN - 098765

Authorised pick up 2 – David Mayrborough PIN – 567890

Please note, if a PIN number has already been chosen by a previous family, you will be asked to choose another preferred PIN number.

3. Initially we will start with PIN numbers and once this is in place, we will start recording face recognition down the track. You will be advised later when we are ready for this second stage.

If you are unsure on any of the above, please don't hesitate to ask any questions for further clarification.

Kool Kidz Rowville is a Child Safe Organisation.