

13 March 2024

Dear Parent/Guardian

**Re: Update on CCS Assessment**

The Department of Education have informed Leapkids that the application for CCS approval has been assigned to an assessor. Whilst the department has still not given any timeframe as to when a decision will be made, we are hopeful that a decision will be imminent.

Once CCS approval has been granted, we will immediately notify families and begin issuing invoices for before and after care. Invoices and CCS will be backdated to the beginning of term 1.

**How can I start paying my OSHC fees?**

Until CCS approval is received, Leapkids will work with individual families to facilitate suitable payment arrangements, and will offer the following options:

1. Defer any payments of GAP until CCS comes through. Please note by selecting this option you will have a lump sum GAP payment dating back to the beginning of term 1 once CCS is approved.
2. Let us know your CCS entitlement percentage, and we will calculate your estimated GAP and start direct debiting this from your nominated account. Prior attendances will be invoiced and payable once CCS is approved.
3. Set up a payment plan with an agreed amount, to be immediately Direct Debiting fortnightly from your nominated account, to cover GAP for prior and current attendances. This will draw down any outstanding amount owing once the invoices are generated.

Please email us at [enquiries@leapkids.com.au](mailto:enquiries@leapkids.com.au) with your preferred option.

Thank you for your patience, understanding and continued use of the OSHC service.

Yours sincerely

*Ali Kassem*

Ali Kassem  
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